

Letter of Inquiry Questions

NOTE: this is for information only and is NOT to be used for submitting your LOI; LOIs will be completed and submitted online

Organization Information

1. Name of Organization
2. Year Incorporated
3. Website
4. Street Address
5. City
6. State
7. Zip Code
8. Is organization located in Mecklenburg County? (Yes/No); if No, what county?
9. Has your organization previously received funding from Women's Impact Fund? (Yes/No); if Yes, please identify year that previous grant award was completed, amount of award, and name of program.
10. Name of Executive/Program Director
11. Email of Executive/Program Director
12. Organization's Mission Statement
13. Is organization qualified as tax-exempt under Section 501(c)(3) of IRS Code? (Yes/No); if No, list name of qualified tax-exempt organization you are applying under
14. Is the name listed on the organization's IRS 501(c)3 Determination Letter the same as the name listed in Question #1 (Yes/No); if No, provide explanation
15. Fiscal Year
16. Organization's Annual Budget (\$)
17. Is your organization part of a national organization? (Yes/No); if Yes, National Annual Budget (\$)

Proposal Information

1. Name or title of project / program
2. Name of Contact Person
3. Title of Contact Person
4. Email of Contact Person
5. Is the funding being requested for:
 - A new project / program
 - Expansion or improvement of an existing project / program
 - Sustainment of an existing project / program
6. Description of project / program (1,300 character limit)
7. Total project / program budget (\$)
8. Amount of funding being requested from Women's Impact Fund (must be between \$40,000 and \$100,000)
9. Grant Distribution Period:
 - One year
 - Two years
10. Estimated number of people who would be served annually by this project/program
11. Does project / program specifically serve residents of Mecklenburg County? (Yes/No); if No, provide explanation

12. Does project / program address an emerging need or a critical community issue?

- Emerging Need
- Critical Issue

If Emerging Need, describe the need and explain how the project / program seeks to address the need (1,300 character limit)

If Critical Issue, describe the issue and explain how the project / program seeks to address the issue (1,300 character limit)

13. Describe specifically how funding from the Women's Impact Fund would be used (1,300 character limit)

14. Explain the compelling and/or important aspects of this project / program (1,300 character limit)

Required Attachments:

1. Board of Directors list
2. Organization's IRS 501(c)3 Determination Letter

Optional Attachments:

You *may* attach up to two (2) additional documents in support of your Letter of Inquiry (e.g. a letter of support from a partner organization, a study documenting the best practices used in the program)